



CONSTRUCTION PLANT RENTAL - Health and Safety Policy

Document Number:
TUK/HSE/01

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REV.	AMENDMENT DETAIL	DATE	ORIGINATOR
01		31/08/23	D.Booker/ M. Kennedy

CONTRACT PLANT RENTAL LTD - STATEMENT OF COMPANY SAFETY POLICY

The Company recognises that the controlling of risks to health and safety of all employees and all persons likely to be affected by its operations, including subcontractors and members of the public is of paramount importance.

In order to achieve this, so far as is reasonably practicable, the Company will;

Establish an organisation with noted responsibilities for effectively managing health and safety. Persons concerned will be given the training necessary for them to effectively carry out their duties.

The organisation for safety is detailed in Part 2 of the Policy document. This section describes the management and employee responsibilities for ensuring, so far as is reasonably practicable, that the policy objectives are achieved.

The arrangements for health and safety are detailed in Part 3 of the Policy document. This section refers to the Company's control measures for adequately controlling risks, including current rules and procedures for safety. The Company is committed to providing, as far as is reasonably practicable, the resources necessary both financial and physical, for implementing this part of the Policy.

The Company recognises that the monitoring and measuring of health and safety arrangements are necessary and communication channels will be established for this purpose. The Company has recognized the need for competent health and safety advice and, to this end, will ensure that a qualified Health & Safety adviser will fulfill this function.

The Company cannot stress too strongly that the policy objective can only be achieved with the full co-operation of all employees and that non co-operation and/or deliberate disregard for health and safety arrangements will be viewed most seriously and invoke the Company's disciplinary procedures.

Whilst overall responsibility for health and safety matters must rest at the highest management level with the Company, employees should recognize that they too have duties under the Health & Safety at Work Act 1974, These duties include the taking of reasonable care of their own safety and the safety of others who may be affected by their acts or omissions and also to co-operate with the Company in its arrangements to comply with statutory safety obligations.

This Policy and the way in which it is operated will be reviewed on a periodic basis to ensure effectiveness. Any revision will be brought to the attention of those affected by the changes.

Signed.......... Mark Kennedy - Managing Director

Date31/8/2023.....



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Part 2 - Responsibilities for Health & Safety

Managing Director

The Managing Director has responsibility for ensuring that:

- The commitments and objectives set out in the Company's Health and Safety Policy Document statement are communicated to all employees and that management with health and safety responsibilities fully understands the objectives and the part they must play if they are to be achieved.
- The health and safety matters are on the agenda for discussion at appropriate Board or senior management meetings.
- Responsibilities for health and safety are allocated to all levels of employees within the Company.
- A management health and safety committee is operational, providing a forum and communication channel for the discussion of health and safety matters.
- A Competent Person(s) is appointed to advise the Company on health and safety matters – Ballyvesey Holdings Ltd Health & Safety Officer.
- Adequate financial provision and other necessary resources are made available for health and safety.

General Manager

The General Manager has responsibility for ensuring that:

- The Company's health and safety arrangements, in field, site and workshop, are effectively organized and co-ordinated.
- The General Manager is informed of the Company's health and safety performance, significant incidents and any impending changes in legislative requirements.
- All persons have had communicated to them the commitments and objectives outlined in the Company Policy Document statement and the part they have to play in achieving them.
- Plant and equipment supplied within the UK meets relevant health and safety standards..
- Health and safety training needs are identified and an implementation programme is put into place.



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- Written risk assessments are prepared that satisfactorily address significant hazards liable to be encountered by the Company's sphere of activities.
- The rules and procedures referred to in Part 3 of the Health & Safety Policy document are being progressively formulated and implemented.
- Records are kept of all accidents and dangerous occurrences.
- Records are kept of all training including induction.
- Discussions are held on a regular basis with the Company's Safety Advisor – Ballyvesey H&S Officer.
- Statutory inspections and examinations are carried out at the appropriate intervals and that records are properly documented.

- Only trained and third party certificated persons are allowed to operate mobile equipment.
- New employees, particularly young and inexperienced persons, are adequately supervised and trained for any task allocated to them.
- The Company, if asked by the customer, participates in any site safety initiatives.

Company Health & Safety Officer

The Company Safety Officer has responsibility for ensuring that:

- Inspections at Company premises and/or Client sites are made at agreed frequencies.
- Written reports are made following inspections detailing advice so that any health and safety omissions or concerns can be effectively remedied.
- Health and safety advice is readily available to all members of management.
- The Company is updated on any new legislative requirements liable to affect its range of activities.
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All employees (including sub contractors)

All employees (including sub contractors) must;

- Read, understand and obey the requirements of Company safety rules and procedures



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- Take care of their own personal safety and the safety of others, and not endanger these by their acts or omissions.
- Work in accordance with any safety instructions or method statements
- Must not interfere or operate any equipment for which you have not been trained and authorized to use.
- Always wear the appropriate Personal Protective Equipment required
- Raise with your immediate supervisor any concerns that you may have about health and safety.
- Report any incident, accident, damage or loss immediately to the supervisor
- Obey all site rules, in particular keep to your designated work area and do not wander about the site
- Keep tools and equipment in good condition, report losses and damage, never use improvised tools and never use work equipment for purposes out with its design and manufactured capabilities.
- Refrain from Horseplay and acts that can result in risk of injury both to you and others

Part 3 - Arrangements for Health & Safety

The Company is aware that the supply, repair and maintenance of construction equipment have well established hazards and risks. It is a company requirement that written risk assessments be drawn up detailing relevant control measures which, when fully implemented will reduce risk to the lowest level that is reasonably practicable.

In order to give guidance with regard to commonly found hazards and associated control measures, safe systems of work have been drawn up and are contained in the company's safety manual. Copies of this manual have been given to management and supervisors for their reference.

Significant hazards addressed include the following non-exhaustive list:

1. Working at Height
2. Coshh
3. Noise and Vibration
4. Lifting Operations and Equipment Control
5. Manual handling
6. Risk Assessment
7. Accident Reporting
8. Workplace Transport & Mobile Equipment



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9. PPE
10. Control of Contractors
11. Control of tools and equipment
12. Hot works
13. Housekeeping

Consultation

These arrangements will also be communicated to subcontractors and any other visitors to the site, where they are, or may be affected by the Company operations.

This communication may be carried out by the following methods:

- H&S Safety Manual
- All Employee Meetings
- Notice Boards
- Through departmental meetings
- Through informal communications

Monitoring

To check that working conditions are being maintained and ensure safe working practices are being followed, the following monitoring activities shall take place:

- Each area will be audited periodically by the Company Safety Adviser and the results of these audits communicated to senior management.
- Employ, as required, an independent company to undertake specific work-place monitoring.
- Accidents will be investigated by Supervisors and Managers and, where appropriate, actions taken.